

Policy for having your exam or paper's grade/points reexamined
Professor Ethan Scheiner

The following is Professor Scheiner's policy for having the TA and/or professor re-grade your exams and/or papers:

1. Any requests for regrading should first go to the TA. (Obviously, you can go ahead and appeal directly to the professor in classes in which there is no TA.) Please do not raise the issue of re-grading to the professor until after the TA has reexamined your exam/paper.
2. All requests for a regrade must be made to the TA – with full written justification – within one week from the day that the assignment is graded and returned to the class. Two additional points on this:
 - a. All requests for a regrade must be done prior to the final exam.
 - b. You cannot request a regrade of the final exam.
3. Note the following before you submit any request for regrading:
 - a. If the TA and/or professor believe during the re-grading process that you had received too high a grade in the first round of grading, they may lower your grade from what you originally received.
 - b. I (the professor) tend to be a hard grader: Most TAs are inclined to give higher grades than I am.
4. Explain in writing (this should be a hard copy unless the TA or professor explicitly notes that email is acceptable) why you are requesting a re-grade or reexamination of points. This should be a detailed explanation that spells out exactly what you think the grader missed in giving you the grade he/she did.
5. This explanation should be turned in to the TA, along with the copy of the exam/paper that had been graded.
6. After talking to the TA, if you wish further reexamination of your grade, you may then bring it to the professor. Again, please provide a detailed written explanation of why you wish to be re-graded.